

November 7, 2007

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session (non-budget items) on October 22, 2007, and recommends the following motions.

1. Communication from Supervisor Norbert Dantinne re: Vehicles in use at the Land Conservation Department. Receive & place on file.
2. Cost Analysis of Implementing Recommendations from Northeast Wisconsin Regional Karst Task Force Report in Brown County. Receive & place on file.
3. Director's report. Receive & place on file.

Approved by:

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COUNTY EXECUTIVE

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Date

November 12, 2007

## **TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session (budget items) on October 22, 2007, and recommends the following motions.

1. Land Conservation – Review of 2008 department budget.
  - a) Drop the annual \$1 per acre fee for agricultural land to 50 cents per acre, or a net reduction of \$80,000 to the 2008 budget.
  - b) Eliminate the \$400 fee for animal waste inspection permits, with a budget impact of \$88,000.
  - c) Accept the Animal Waste Storage Facility Inspection Permit fees as amended for a levy impact of \$65,000 in additional revenue.
  - d) Delete the half-time Technician position (levy reduction of \$35,705) and unfund the other half-time Lead Technician position, for a total levy impact of \$71,410.
  - e) Approve correction as relates to additional expenses of \$10,000 (Other Contracted) and additional revenue of \$10,000 (WI Coastal Management Revenue).
  - f) Approve the 2008 proposed budget as amended, with a levy increase of \$31,590.

Approved by:

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COUNTY EXECUTIVE

Date

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**PROCEEDINGS OF THE BROWN COUNTY  
LAND CONSERVATION SUBCOMMITTEE**



Pursuant to Section 18.94 Wis. Stats., a combined budget and regular meeting of the **Brown County Land Conservation Subcommittee** was held on Monday, October 22, 2007 in Room 161, UW-Extension, 1150 Bellevue Street, Green Bay, Wisconsin.

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**Present:** Bernie Erickson, Norb Dantine, Mike Fleck, Dave Kaster,  
Norb VandeHei, John VanderLeest  
**Also Present:** Bill Hafs, Jim Jolly, Jon Bechle  
Tom Hinz, Jayme Sellen, Supervisors Krueger, Fewell, & Lund  
Sara Perrizo, Lynn VandenLangenberg, Heidi Hietpas,  
Andrea Konrath, Carolyn Maricque  
Other Interested Parties

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1. **Call Meeting to Order:**  
The meeting was called to order by Chairman Dantine at 5:30 p.m.
2. **Approve/Modify Agenda:**  
  
**Motion made by Supervisor Erickson and seconded by Kaster to approve the agenda. MOTION APPROVED UNANIMOUSLY**
3. **Approve/Modify Minutes of Land Conservation Subcommittee of September 24, 2007:**  
  
**Motion made by Supervisor Fleck and seconded by Supervisor Erickson to approve the minutes. MOTION APPROVED UNANIMOUSLY**

**Non-Budget Items:**

4. **Communication from Supervisor Norbert Dantine re: Vehicles in use at the Land Conservation Department:**  
  
Bill Hafs distributed a handout showing a breakdown of the current LCC staff vehicles (attached). Two are currently not running. Purchase dates range from 1995 to 2007. Different options were discussed and a suggestion made to consider purchase of economy vehicles in the future.  
  
**Motion made by Supervisor Erickson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

5. **Cost Analysis of implementing recommendations from Northeast Wisconsin Regional Karst Task Force Report in Brown County:**

The Karst report as included in packets was highlighted by Mr. Hafs. If implementing everything the report suggests, it would require 8 FT equivalents, while currently the department has 1.6.

**Motion made by Supervisor Erickson and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

6. **Director's Report:**

Hafs reported there have been a couple of manure spills recently, which he has been discussing with Corporation Counsel and the DNR.

**Motion made by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY**

*Norb VandeHei arrived 5:40 p.m.*

**Budget Review:**

7. **Land Conservation – Review of 2007 Department Budget:**

Bill Hafs outlined the major points in the 2008 budget, beginning with an explanation of policy initiatives, including well abandonment incentives, winter spreading, groundwater education, etc.

Because of reduced funding from the State in the amount of \$156,000, a proposal is being made to increase the agricultural land fee from 50 cents an acre to \$1.00 an acre; and secondly, to add an animal waste storage facility inspection fee of \$400 per year.

In regard to staffing, Hafs proposes a .5 Lead Technician, with a total increase in staff from 11.5 to 12.74. A portion of this is funded by the West Shore Grant through Congressman Kagan and NACO. \$27,000 was received in 2007, with \$33,000 in 2008. It is also proposed that a Clerk Typist position be created, explaining that this service has been done through contracted services for the last five to six years.

The operation and maintenance portion of the budget is up \$8,500, however, a portion of that is due to Information Service charge backs. Another major change involves a \$50,000 increase in payment to West Shore Buffer.

Other changes in rates and fees were also explained (page 381 of the budget book) and through a handout (attached). Animal Waste Storage Facility Inspection Permits were discussed extensively, with a final recommendation to add fees for:

- a) Overflows \$3,000 per event;
- b) Liner failure fee \$3,000 per event;
- c) Unintended use fee of \$2,000 per year; projected revenue for 2008 is \$50,000.
- d) Waste Transfer Failure: Fee \$3,000 per failure

- e) Operations greater than 500 Animal Units Fee \$500 for revenue in 2008 of \$15,000.

With these changes, total levy impact is \$65,000 in additional revenue (see attached handout for details).

Hafs summarized, stating that the main issues impacting the budget are reduced funding from the State and attempts to fully fund mandates by raising fees.

N. VandeHei stated he felt the \$400 for manure pit inspection was high and should be cut in half, while Supervisor Erickson suggested it be dropped altogether, only doing inspections where required. Supervisor Lund stated it appears the fee is more of a tax and felt it should be based on actual cost.

**Motion made by Supervisor Erickson and seconded by VandeHei to suspend the rules and allow interested parties to speak.**

**MOTION APPROVED UNANIMOUSLY**

The following persons spoke in opposition to the raise of the agricultural land fee from 50 cents to \$1.00 per acre, and to the \$400 fee for manure pit inspections.

**Kevin Collins – Morrison  
Ray Tausch – Brown County Farm Bureau  
Edmund Schu  
Dan Natzke  
Mary Pausch  
Paul Klug  
Wes Radatz**

**Motion made by Supervisor Erickson and seconded by Supervisor Kaster to return to regular order of business.**

**MOTION APPROVED UNANIMOUSLY**

Supervisor Fewell also spoke in opposition to the raise in fees, asking how the \$400 fee was derived. Mr. Hafs explained a formula was used dividing the total number of permits by employee hours. There are present 200 existing pits.

**Motion made by Supervisor Kaster and seconded by Supervisor Erickson to drop the annual \$1.00 per acre fee for agricultural land to 50 cents per acre, or a net revenue reduction of \$80,000 to the 2008 budget.**

**MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Erickson and seconded by N. VandeHei to eliminate the \$400 fee for animal waste inspection permits, with a budget impact of \$88,000. MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Erickson and seconded by Supervisor VanderLeest to accept the Animal Waste Storage Facility Inspection Permit Fees as amended for a levy impact of \$65,000 in additional revenue**

**MOTION APPROVED UNANIMOUSLY**

*Supervisor VanderLeest arrived 6:30 p.m.*

Discussion to raise the half-time Lead Technician position to full-time resulted in Heidi Hietpas explaining that currently the department has a funded Technician position in the 2007 budget (vacant), along with a half-time Lead Technician position that is vacant. In 2007, there are 1.5 FTE not filled but are funded. To go to 2 positions in 2008, \$71,409 will be added to the levy.

**Motion made by Supervisor VanderLeest and seconded by N. VandeHei to delete the half-time Technician position (levy reduction of \$35,705), and unfund the other half-time Lead Technician position, for a total levy impact of \$71,410. MOTION APPROVED UNANIMOUSLY**

Discussion of the Clerk Typist position resulted in an explanation that the cost was \$13,624 as a contracted position and would be \$20,920 if hired as a Brown County union employee due to benefits. Confirmation that this is a union position was requested.

A memo from Bill Hafs relating to corrections to the Land conservation budget are as follows (attached):

- Additional expenses of \$10,000 in 10-4801 500930 Other Contracted
- Additional revenue of \$10,000 in 10-4801-435846 Wisconsin Coastal Management Revenue

He explained that \$10,000 (expenses and revenue) was erroneously left out of the 2008 budget. Budget item is consistent with Wetland Restoration Inventory Policy Initiative on page 220.

**Motion was made by Supervisor Erickson and seconded by Supervisor Kaster to approve correction as relates to additional expenses of \$10,000 (Other Contracted) and additional revenue of \$10,000 (WI Coastal Management Revenue). Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Motion made by Supervisor VanderLeest and seconded by Supervisor Erickson to approve the 2008 proposed budget as amended, with a levy increase of \$31,590. MOTION APPROVED UNANIMOUSLY**

8. Such other matters as authorized by law: None

**Motion made by Supervisor Fleck and seconded by VandeHei to adjourn at 7:10 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,

Rae G. Knippel  
Recording Secretary

Brown County Land Conservation vehicles	Description	VIN #	PURCHASE DATE	PURCHASE AMOUNT
1993 CAR #5-Gray	1993 Chev. Caprice-Lic.#43268 sheriff dept (160,113 miles, Rust)	1G1BL537XPW122306	5/24/1995	\$6,500
1994 CAR #10-Tan	1994 Chev. Caprice-Lic.#54646 sheriff dept (158,262 miles, trunk rusted through)	1G1BL52W7RR141955	8/24/1999	\$5,000
1994 CAR #3-Wht	1994 Chev. Caprice-Lic.#45872 sheriff dept (+200,000 miles, not currently running, manifold leaks, transmission broke, rust, power windows do not work, value \$500 - \$800)	1G1BL52W6RR178978	5/9/1995	\$8,500
1995 CAR #1-Wht	1995 Chev. Caprice-Lic.#27636 sheriff dept (+200,000 miles, not currently running, doesn't start, rust, plugs rusted in, value \$500- \$800))	1G1BL52W5SR153916	1996	\$7,500
1995 BRONCO #9	1995 Ford Bronco- Lic.#45752 airport (Rust)	1FMEU15N4SLB84487	8/1/2000	\$4,000
1998 TRUCK #2	1998 Dodge Dakota-Lic #41301 private (115,000 miles, automatic transmission)	1B7GL22X6W5538906	2/13/2007	\$4,500
1998 TRUCK #4	1998 Dodge Dakota-Lic #38225 private (66,000 miles, manual transmission)	1B7GL22XOWS704224	2/23/2007	\$4,998

Repairs on #1 and #3 more than value of vehicles.  
Traded in sedan in March 2007 for Dodge Dakota for \$300.

## Animal Waste Storage Facility Inspection Permits

- Over flows Fee: \$3,000 per event
- Liner failure Fee: \$3,000 per event
- Unintended Use: Yearly inspection on Animal Waste Storage Facilities where materials other than Animal Waste are stored.  
Fee: ~~\$1,000~~ per year *2,000*  
~~Projected revenue 2008 = \$25,000.~~ *50,000*
- Waste Transfer Failure: Fee ~~\$2,000~~ per failure  
*3,000*
- Operations greater than 500 Animal Units:  
Fee: ~~\$3,000~~ per year *75,000*  
~~Projected revenue 2008 = \$63,000~~ *15,000*

Double fees for all after the fact permits.

*Total Charge*

*65,000*

*Additional Revenue*



# LAND CONSERVATION DEPARTMENT

*Brown County*

Agriculture and Extension Service Center  
1150 Bellevue Street  
Green Bay, WI 54302  
Phone: (920) 391-4620 Fax: (920) 391-4617

**BILL HAFS**  
COUNTY CONSERVATIONIST

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## M E M O R A N D U M

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**DATE:** 10-22-07  
**TO:** Land Conservation Committee  
**FROM:** Bill Hafs  
**RE:** 2008 Land Conservation Department Budget

Land Conservation 2008 budget should be corrected at the Land Conservation Committee Budget Meeting to show:

- Additional expenses of \$10,000 in 10-4801 500930 Other Contracted
- Additional revenue of \$10,000 in 10-4801-435846 Wisconsin Coastal Management revenue

\$10,000 (expenses and revenue) was erroneously left out of 2008 budget.  
Budget Item is consistent with Wetland Restoration Inventory Policy initiative on page 220.

**Attachments:**

1. Budget Transfer 7-55
2. Wisconsin Coastal Management Grant Description
3. August 27, 2007 Land Conservation Committee Minutes

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## REQUEST FOR BUDGET TRANSFER

**INSTRUCTIONS:** This form is to be completed for any Category 1, 2a, 2b, 3, 4, or 5 budget transfer. Completed forms should be submitted to the Department of Administration.

**TYPE OF TRANSFER**  
(check one)

**DESCRIPTION****APPROVAL LEVEL**
☐ Category 1

Reallocation from one line item to another within the major budget categories

Department Head

☐ Category 2

☐ a.

Change in Outlay not requiring transfer of funds from another major budget category.

County Executive

☐ b.

Change in any item within Outlay account which requires the transfer of funds from any other major budget category or the transfer of Outlay funds to another major budget category.

County Board

☐ Category 3

☐ a.

Reallocation between Budget Categories other than 2b or 3b transfers.

County Executive

☐ b.

Reallocation of Salaries and Fringe Benefits to another major budget category except contracted services, or reallocation to Salaries and Fringe Benefits from another major budget category except contracted services.

County Board

☐ Category 4

Interdepartmental Transfer (including contingency or general fund transfers)

County Board

☒ Category 5

Increase in Expenditures with Offsetting Increase in Revenue

County Board

**DESCRIPTION AND JUSTIFICATION** (attach additional sheets as needed). In narrative form, describe the requested transfer to include amount, account to transfer from, account to transfer to, and the effect on revenue and expense.

This grant is from Wisconsin Coastal Management program. The grant provides \$21,000, \$11,000 to be expended in 2007 and \$10,000 to be expended in 2008. The grant is 100% funded by Wisconsin Coastal Management program.

Expenses 10-4801 500930 Other Contracted services \$11,000 in 2007 (\$10,000 in 2008).  
Revenues 10-4801 435846 Wisconsin Coastal Management \$11,000 in 2007, (\$10,000 in 2008).  
See attached sheet for detail of duties.

Land Conservation  
Department

*Bill Hafs*

Department Head

8-21-07  
Date

☒ Approved

☐ Disapproved

*Thomas J. King*

County Executive

8/21/07  
Date

*DL*  
*8/21*

## **Wisconsin Coastal Management Grant**

### **Wetland Restoration Inventory**

This project will develop a Geographic Information System (GIS) that will be utilized to inventory up to 500 wetland restoration projects in Brown County, Wisconsin. A comprehensive GIS database will be created for the wetland restorations using digital map layers and non-digitized attribute information located in hard-files. Geographically referenced data from these sources are more efficiently stored and effectively analyzed using a GIS. Through data query, analysis and statistical modeling, the GIS will be used as a tool to answer basic inventory questions, monitor the sites, and produce informative maps.

### **Contractor Services/Deliverables:**

#### **September 30, 2007:**

- Layer applicable county maps and imagery into an ArcGIS 9.2 geodatabase project.
- Compose and submit 1st quarter WCMP Progress report and invoice.

#### **December 31, 2007:**

- Locate and digitize boundaries of wetland restorations.
- Add corresponding hard file wetland attributes to the GIS.
- Compose and submit 2nd quarter WCMP Progress report and invoice.

#### **March 31, 2008:**

- Continue to locate and digitize boundaries of wetland restorations.
- Add corresponding hard file wetland attributes to the GIS.
- Compose and submit 3rd quarter WCMP Progress report and invoice.

#### **June 30, 2008:**

- Locate geographic coordinates and create point theme map.
- Measure and record distance values.
- Create GIS meta-data files.
- Submit work products to BCLCD. This includes the 4th quarter WCMP Progress report and invoice, and 2-page Program Grant Summary, and the GIS digital project files.

100% funded through grant received in 2007 from Wisconsin Coastal Management Program for \$11,000 in 2007 and \$10,000 in 2008.

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September 19, 2007

**TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS**

Ladies and Gentlemen:

The LAND CONSERVATION SUB COMMITTEE met in regular session on August 27, 2007, and recommends the following motions.

1. Variance request from Howard Schultz for construction of animal waste storage facility closer than 250 feet to property line. Approve as amended the 50-feet.
2. Request for Budget Transfer (#07-55): Increase in Expenditures with Offsetting Increase in Revenue: Grant from Wisconsin Coastal Management Program (\$21,000 (\$11,000 in 2007, \$10,000 in 2008). Approve.
3. Budget Status Financial Report for June 30, 2007. Receive & place on file.
4. Director's report. No action.

Approved by:

\_\_\_\_\_  
COUNTY EXECUTIVE

\_\_\_\_\_  
Date

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Revised

**PROCEEDINGS OF THE BROWN COUNTY  
LAND CONSERVATION SUBCOMMITTEE**

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the Brown County Land Conservation Subcommittee was held on Monday, August 27, 2007 at 6:15 p.m. in Room 161, UW-Extension, 1150 Bellevue Street, Green Bay, Wisconsin



**Present:** Bernie Erickson, Norb Dantinne, Mike Fleck, Dave Kaster,  
Norb VandeHel, John VanderLeest  
**Also Present:** Bill Hafs, Dave Wetenkamp, Howard Schultz

**1. CALL MEETING TO ORDER:**

The meeting was called to order by Chairman Dantinne at 6:15 p.m.

**2. APPROVE/MODIFY AGENDA:**

A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR ERICKSON TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.

**3. APPROVE/MODIFY MINUTES OF LAND CONVERSATION SUBCOMMITTEE OF JULY 23, 2007.**

A MOTION WAS MADE BY SUPERVISOR KASTER AND SECONDED BY SUPERVISOR FLECK TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.

**4. VARIANCE REQUEST FROM HOWARD SCHULTZ FOR CONSTRUCTION OF ANIMAL WASTE STORAGE FACILITY CLOSER THAN 250 FEET TO PROPERTY LINE (MAP ATTACHED).**

Land Conservation Technician Dave Wetenkamp spoke on behalf of property owners Harvey Guse and Howard Schultz. Wetenkamp distributed a Notice of Intent (attached) drafted by Guse approving the storage facility to be placed within 50-feet of his property line and a map (attached) showing existing barns and the proposed manure storage facility before the 50-foot agreement was made.

A MOTION WAS MADE BY SUPERVISOR ERICKSON AND SECONDED BY SUPERVISOR KASTER TO SUSPEND THE RULES TO ALLOW INTERESTED PARTIES TO SPEAK. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.

Supervisor Erickson asked property owner Schultz if the 50-foot setback would be acceptable, Schultz agreed.

A MOTION WAS MADE BY SUPERVISOR ERICKSON AND SECONDED BY SUPERVISOR KASTER TO RETURN TO REGULAR ORDER OF BUSINESS.

**VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR ERICKSON TO APPROVE AS AMENDED THE 50-FEET. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

6. **REQUEST FOR BUDGET TRANSFER (#07-55): INCREASE IN EXPENDITURES WITH OFFSETTING INCREASE IN REVENUE: GRANT FROM WISCONSIN COASTAL MANAGEMENT PROGRAM (\$21,000 (\$11,000 IN 2007, \$10,000 IN 2008).**

County Conservationist Bill Hafs stated that Brown County acquired this grant from Wisconsin Coastal Management Program. The grant would be used to develop a Geographic Information System (GIS) mapping all the wetland restoration projects that have been done in Brown County.

**A MOTION WAS MADE BY SUPERVISOR ERICKSON AND SECONDED BY SUPERVISOR KASTER TO APPROVE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

6. **BUDGET STATUS FINANCIAL REPORT FOR JUNE 30, 2007.**

A handout was distributed (attached) showing the expenditures and the revenues of how much was budgeted and how much was remaining.

**A MOTION WAS MADE BY SUPERVISOR FLECK AND SECONDED BY SUPERVISOR ERICKSON TO RECEIVE AND PLACE ON FILE. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY.**

7. **DIRECTOR'S REPORT.**

Hafs provided an article from the Green Bay Press Gazette (attached) re: ENCAP and suggested the committee take a tour of the compost facility in September. ENCAP could possibly take composted waste and turn it into a fertilizer. After meeting with Carl Kuehne from American Foods Group, Kuehne would support a compost facility but would like Brown County to have a role.

After attending the Legislative Sub-Committee regarding the resolution supporting the Northeast Wisconsin Regional Karst Task Force Report, it was referred back to staff to analyze the cost of what it would cost Brown County. Hafs will check with the costs for Calumet County and report back.

Handout distributed (attached) re: 2007 Fee For State Agriculture Nonpoint Performance Standard.

Handouts distributed (attached) re: Land Spreading of Waste meeting taking place September 11, 2007 at the UW Ext building and a Quick Facts sheet.

8. SUCH OTHER MATTERS AS AUTHORIZED BY LAW. NONE.

**MOTION MADE BY SUPERVISOR VANDER LEEST AND SECONDED  
BY SUPERVISOR ERICKSON TO ADJOURN AT 6:35 P.M. MOTION  
APPROVED UNANIMOUSLY.**

Alicia A. Loehlein  
Recording Secretary